



West Bengal State Council of Technical Education

[A Statutory Body under West Bengal Act XXI of 1995]
Kolkata Karigari Bhavan, (2nd floor), 110 S.N. Banerjee Road, Kolkata- 700013

☎ : (91-33)22277070, 22277592

Memo No. 162-SC(T)E

Date:21.02.2014

Notification

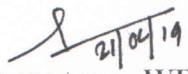
Subject: Correction Charge for Documents

Kind attention: Principals / Officers-in-Charge
All Polytechnics in the State

This is for information of all concerned Principals / Officers-in-Charge of the Government, Govt. Sponsored and Self-financed Polytechnics in the State that hence forth, for correction of document(s), students have to pay correction charge @ Rs.100/- per document to the Council by demand draft drawn in favour of 'West Bengal State Council of Technical Education' payable at Kolkata.

However, the said charge will be applicable for all corrections other than correction of marks in any Mark Sheet and any correction in the Registration Certificate or Admit Card of 1st semester / 3rd semester (for lateral entry) whichever is issued earlier. Application for correction of documents must be made through the Principal / Officer-in-Charge of respective polytechnics in the prescribed format along with attested Xerox copy of secondary admit card. Students may be advised to apply for correction, if any, immediately after issuance of the first document (i.e. Registration Certificate or Admit Card) to avoid issuance of erroneous documents and payment of correction charge in future.

The students may be notified accordingly.


Secretary, WBSCTE