

Government of West Bengal
Department of Technical Education & Training

Advertisement for the post of Lower Division Clerk for Government Polytechnic on Contractual basis

Applications are invited from Indian citizens for engagement to the post of Lower Division Clerk for Government Polytechnic, mentioned in the following Table on contractual basis. All posts are purely contractual for duration of 6 months only. The applicant must be more than 18 years of age but should not be more than 40 years of age as on 01/01/2015. The upper age limit will be relaxable as per Government norms. The consolidated monthly remuneration for the post will be Rs. 8,000/- only. The candidates will be selected on the basis of a written Examination (MCQ type in Maths, English and General Knowledge) of 60 marks and an interview of 40 marks including testing of typing speed of both English and Bengali on computer. Those candidates securing less than 25 marks in the written examination will not be called for interview. The applicants should apply in online mode only in the web portal www.webscte.org. After online submission a printout of the application form along with photocopies of all testimonials of educational qualification, age proof and caste, if applicable, duly signed by the candidate must be submitted to the Joint Secretary, Technical Education & Training Department, Karigori Bhaban, Block - B/7, Action Area-III, New Town, Rajarhat, Kolkata – 700160 within 16/10/2015 up to 5.00 pm. If hard copy of application is not received, application will be rejected. The envelope containing all documents should be marked “APPLICATION FOR LDC”.

Serial No	Name of Post	No of posts	Name of Polytechnic where vacancy exists	Eligibility Criteria
1	Lower Division Clerk	1	1) Bankura Govt Polytechnic	Qualification: (i) A pass in Madhyamik Examination of the West Bengal Board of Secondary Education or its equivalent. (ii) Acquisition of elementary knowledge in computer operation with the ability of typing on computer at the speed of 35 words per minute in English and 25 words per minute in Bengali from a reputed organization for a period not less than 6 months.
2		1	2) Gangarampur Govt Polytechnic	
3		1	3) Baruipur Govt Polytechnic	
4		1	4) RRK Govt Polytechnic, Ramgarh	
5		1	5) Kolaghat Govt Polytechnic	
6		1	6) MMM Govt Polytechnic, Kaliganj	
7		1	7) SN Bose Govt Polytechnic, Ratua	
8		1	8) Diamond Harbor Govt Polytechnic	
9		1	9) Tufanganj Govt Polytechnic	
10		1	10) Nalhati Govt Polytechnic	
11		1	11) Murarai Govt Polytechnic	
12		1	12) Islampur Govt Polytechnic	
13		1	13) Moynaguri Govt Polytechnic	
14		1	14) Rampurhat Govt Polytechnic	
15		1	15) Jangipur Govt Polytechnic	
16		1	16) Bagmundi Govt Polytechnic	

Conditions:-

1. The engagement will be purely on contractual basis and the contract may be renewed depending on performance only.
2. The prescribed leave rules of the regular Government employees shall not apply.
3. The incumbent once engaged should give at least 2(Two) months written intimation for premature severing of contract.

The web portal will be functional from 08/10/2015 and the last date for online submission shall be up to 5.00 pm on 15/10/2015.

For any query/ assistance regarding submission of online application they may contact helpline No: 9836219994 and 9836319994 from 10.00 am to 5.00 pm on each working day from 08/10/2015 up to 15/10/2015.

Joint Secretary