

West Bengal State Council of Technical & Vocational Education & Skill Development

(A Statutory Body under West Bengal Act XXVI of 2013)

NOTICE

Advertisement for Contractual Engagement of District Vocational Coordinators under NVEQF Pilot Project

Applications are invited from Indian citizens for engagement of District Vocational Coordinators through outsourcing agencies for six months under NVEQF Pilot Project from eligible candidates.

The minimum qualifications for the District Vocational Coordinators in different Sectors as per the guidelines of MHRD and the number of District Vocational Coordinators proposed to be engaged are furnished in the following Table:-

| Sl No | Sector | No of Coordinators | Minimum Qualification | Agency to which the responsibility entrusted for engagement |
|-------|-------------------|--------------------|--|---|
| 1 | Automobile | 3 | B Tech in Mechanical/ Automobile Engineering | Society for School of Medical Technology |
| 2 | IT and ITeS | 6 | B Tech in Computer Science/ IT or MCA | WEBEL Technology Ltd |
| 3 | Retail Sector | 4 | Graduate in Retail Management/ Commerce | ACES InfoTech |
| 4 | Security Services | 1 | Ex-army/ Police personnel with Graduation in any Discipline. | Optaamaze Corporate solution Ltd |

3 years of experience in management and implementation of technical assistance projects/ contract is desirable for applicants.
One year industry experience is desirable.

The candidates so applied may be short listed first on the basis of percentage of marks obtained in different Examinations in the following manner:-

| Merit list will be prepared by adding the following three numbers | | |
|---|--|--|
| 30% of the percentage of marks obtained in the Secondary Exam rounded to next whole number. | 30% of the percentage of marks obtained in the Higher Secondary Exam rounded to next whole number. | 40% of the percentage of marks obtained in the Graduation level Exam rounded to next whole number. |

After drawing up a merit list of the applicants, candidates in the ratio of 1: 30 will be called for written test/ interview.

Interview will be of 30 marks of which marks distribution will be as follows:-

1. For industrial attachment - 5 marks
2. For MBA degree - 5 marks
3. Viva/ written test - 20 marks

One candidate is allowed to apply for one sector only. The upper age limit shall be 37 years as on 1st January, 2015 except for the ex-service men for whom upper age limit will be 62 as on 01/01/2015. Age relaxation for SC, ST and OBC candidates may be applicable as per Government of West Bengal norms. No such age relaxation will be applicable for ex-service men.

Conditions:-

1. Letter of engagement shall be issued by the outsourcing agencies.
2. The engagement will be purely on contractual basis and the contract may be renewed depending on performance only.
3. The prescribed leave rules of the regular Government employees shall not apply.
4. The incumbent once engaged should give at least 2 (Two) months written intimation for premature severing of contract.
5. Monthly contractual remuneration will be Rs.25,000/-

The last date for submission of application in prescribed format to the Senior Administrative Officer (VE), WBSCTE&VE&SD, Karigori Bhavan, 4th Floor, B/7, Action Area – III, New Town, Rajarhat, Kolkata – 700160 will be up to 5.00 pm on 16/10/2015.

The application in prescribed format along with photocopies of all testimonials of educational qualification, age proof and caste, if applicable, duly signed by the candidate must be submitted in an envelope mentioning “APPLICATION FOR THE POST OF DISTRICT VOCATIONAL COORDINATOR”

Senior Administrative Officer (VE)

Application for the Post of District Vocational Coordinator in _____ Sector

To

The Senior Administrative Officer (VE)
West Bengal State Council of Technical & Vocational Education & Skill Development
Karigori Bhavan, 4th Floor, B/7, Action Area – III
New Town, Rajarhat, Kolkata – 700 160

Attach recent
passport size
photo

Sir,

In response to your advertisement dated 09/10/2015 for contractual engagement to the post of District Vocational Coordinator for 6 months through outsourcing agency , I like to apply for _____ Sector.

My bio-data are given below.

1. Name (in Capital letter) :
2. Father's Name :
3. Address for communication :
4. Contact Phone/Mobile No :
5. Date of Birth :
6. Nationality :
7. Caste (SC/ST/OBC) :

| Serial No | Name of Examination passed | Board/University | Percentage of Marks obtained | Year of Passing |
|-----------|----------------------------|------------------|---------------------------------|--------------------|
| 1 | 2 | 3 | 4 | 5 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

8. Working Experience, if any (Please attach document):
9. Working Certificate in Industry, if any:
10. Whether obtained MBA Degree:
11. Field of MBA Degree:
12. Please attach attested copies of all marks sheets and certificates, age proof certificate and Caste Certificate, if any.

Declaration:-

I do hereby declare that all the above information given by me are true to the best of my knowledge and belief.

Signature of Candidate