



# WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

Karigari Bhavan, 4<sup>th</sup> & 5<sup>th</sup> Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo no. WBSCTVESD/TED/2015-2016/286

Dated : 06.02.2016

Competent authority of this Council invites e-tenders ( Two Bid System) from reputed and established caterer/agencies for supply of around 11000 ( Eleven Thousand Only) Food packets / Paper Box, that should contain the following items :

Sl No.	Description of Items	Qty
1	Branded Slice Cake ( 50 gm)	1 Pc
2	Branded Fruit Juice in Container (200ml)	1 Pc
3	Potato Chips ( 25gm)	1 Pack
4	Kaju Barfi (Standard Size)	1 Pc
5	Ladoo (Standard Size)	1 Pc
6	Salted Ground Nut (25 gm)	1 Pack
7	Bhujiya (25 gm)	1 Pack
8	Mineral Water Bottle (200ml)	1 Pc

The Food packets should be delivered at Netaji Indoor Stadium, Kolkata on 16<sup>th</sup> Feb, 2016 not later than 10.00 PM for distribution to the participants at that Stadium while Observance of Utkarsh Bangla -2016 . All the items should be fresh & hygienic packed. The required quantity of 11000 food packets may vary (i.e. increase/ decrease) at the time of placement of order .

***Tenderer should submit the following documents (Non Statutory) :-***

1. Copy of IT returns of last three consecutive financial year.
2. Copy of valid VAT clearance certificate, if applicable.
3. Trade license for catering works/ Food supply works.
4. Documents on experience of catering works/ Food supply works.

Council reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

### ***Terms and Conditions***

1. The Council will be at liberty to get any item checked from competent authority.
2. Item should be hygienically prepared and fit for human consumption.
3. Food Packets are to be served by the agency .
4. Food Packets, to be served during function should be packed properly .
5. The agency should ensure that quality, weight of each item is not less than the approved and specified one.
6. The payment of bill will be subject to the checking and approval of the quality of served food .

### ***Submission of the Tenders:***

The tender is to be submitted in a Two Bid System.

### **"BID A":**

One folder for "Essential Requirements of the Tendering Firm for participation" shall contain all papers related to the essential requirements of the Bidder for participation in the tender viz.

### **Prequalification doc/ Statutory Documents:**

1	<i>Demand Draft/Pay Order of Rs.20,000/- (Rupees Twenty Thousand only) favouring "West Bengal State Council of Technical and Vocational Education &amp; Skill Development" payable at KOLKATA as Earnest Money</i>
2.	<i>Application form duly signed in the Letter Head of Company</i>
3.	<i>Copy of Tender document signed on each page signifying acceptance of terms &amp; conditions</i>

**\*\* A folder will contain only one file. A file may contain multiple pages.**

### **BID B":**

1. *Another folder as "Financial Bid" shall contain the financial bids Item-Rate BOQ with the base rate per accounting unit rate , Percentage of Rebate , Percentage Service Charge.*

### **Penalty Clause:**

Earnest Money will be forfeited and appropriate legal action shall be taken against the selected bidder in case of

- i) Failure in execution within stipulated period.
- ii) Supply of substandard items within tender period as determined by the Competent Authority.
- iii) Submission of false or fabricated documents by any agency for participating in the tender, if proved later on.

## **Tender Schedule:**

<b>Sl.</b>	<b>Events</b>	<b>Date &amp; Time</b>
1	Date of Publishing tender	<b>06.02.2016</b>
2	Documents download (Online)	<b>06.02.2016</b>
3	Bid Clarificatory meeting to be held at Karigori Bhavan, Rajarhat Newtown, Kolkata- 700 160	<b>08.02.2016 – 12.30pm</b>
4	Bid submission start date (On line)	<b>07.02.2016</b>
5	Bid Submission closing (On line)	<b>13.02.2016 – 12.00noon</b>
6	Last Date of submission of original copies for Earnest Money Deposit (Off line)	<b>13.02.2016 – 11.00am</b>
7	Date of opening of Technical Bid (online & offline)	<b>13.02.2016 – 12.30pm</b>
8	Date of uploading list for Technically Qualified Bidder	<b>13.02.2016 – 2.00pm</b>
9	Date of opening of financial bid (online)	<b>13.02.2016 – 4.00pm</b>

- Further details on food items will be discussed in the clarificatory meeting.
- Submission of Quoted Specification is mandatory for Technical Evaluation.

Yours faithfully,

*Sd/-*

*Chief Administrative officer ,  
WBSCT&VE&SD*