



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION &
SKILL DEVELOPMENT**

(Technical Education Division)

Erstwhile West Bengal State Council of Technical Education
Karigori Bhavan, 4th Floor, Plot no.- B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo No. WBSCTVESD/TED/1/2015-16/0387

Dated, 15 March, 2016

Notification

Subject: Admission in Polytechnics, 2016-17


Kind attention: Principals / Officers-in-Charge
All Polytechnics in the State

This is for information of all concerned Principals / Officers-in-Charge of the Government, Govt. Sponsored and Self-financed Polytechnics in the State that **Online Portal** for application to **JEXPO-2016 & VOCLET-2016** will be made live w.e.f. **16.03.2016** on the website www.wbsctvesd.net. *M/s Mittal Infosystems Pvt. Ltd. has been entrusted with the responsibility of designing the web portals and maintaining necessary liaison with the Polytechnics in respect of different aspects of online application for JEXPO & VOCLET.* Candidates have to submit application along with photo and signature online logging in to the respective web portal, take out a print out of the filled in application form cum money receipt and report to any of the Polytechnics with application fee (Rs.450/- or Rs.225/- for Kanyashree Enrollees) in cash. Candidates have to put their full signature on the print out.

On receiving such application, Polytechnics have to

- Log in to the respective portal using login Pass-word and enter the application form number to verify the **photo and signature** of the candidate in the portal. **Please compare the photo with the candidate.** Pass word will be sent to the mobile number of Principals/Officers-in-Charge of respective polytechnics.
- Verify Kanyashree Document & ID Number in case of Kanyashree candidates.
- Receive application fee in cash if verification result is O.K.
- Put signature and stamp on the money-receipt counterpart and return to the applicant.
- Retain the form with a part of the money receipt.
- Validate the application by clicking the "VALIDATION" key.
- Check the list of validated candidates at the end of each day to ensure that all received applications are validated.
- In case of rejecting a form, specify the reason of rejection from the drop down menu.

Further to state that without validation by the Polytechnics, online application of a candidate will not be complete and accepted by the system.


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