



WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

TECHNICAL EDUCATION DIVISION

Erstwhile West Bengal State Council of Technical Education

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

Karigari Bhavan, 4th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

No. WBSCTVESD/I/2017-18 /1352

Dated: 15.5.2017

24.5.2017

NOTICE INVITING QUOTATION

The undersigned, Senior Administrative Officer (TE) on behalf of the Technical Education Division of the West Bengal State Council of Technical & Vocational Education & Skill Development [for the sake of brevity hereinafter referred to as WBSCTVE&SD (TED)] invites sealed quotations in duplicate from experienced reputed supplier for supply of Stationery items as enlisted in the following table.

The intending bidders may contract this office on all working days [Monday to Friday] except Saturday & Sunday and holidays during office hours for additional information.

Job Description:

Sl. No.	Item Description	Quantity
1.	Pencil Battery	20 pcs.
2.	Battery (Remote)	20 pcs.
3.	Duster (Cloth) 2 ft./ 2 ft.	100 pcs.
4.	Scale (Plastic)	24 pcs.
5.	Label Sticker (16 Mpl)	20 pkt.
6.	Jute Thread (Big size)	100 kg.
7.	Broom (grass) Good quality	20 pcs.
8.	Sweeping stand with Mob (water)	4 pcs
9.	Sweeping stand with Mob (Dust Cleaning)	2pcs.
10.	Spike Buster (Frontech) Good quality	10 pcs.
11.	White Tape	50 Reel
12.	C/D Blank with cover(Frontech)	1200 pcs.
13.	Black Toner (NPG-59)	6pcs.
14.	Toner TK 410	2pcs.
15.	Toner Cartridge (28 A)	4pcs.

General Conditions:

- 1) Rates should be inclusive of all taxes as well as delivery charge.
- 2) The bidders shall seal the Quotation properly with the making on the outer envelope " Quotation for supply of Stationery article" under no.dated.....
- 3) The Envelope containing the bid is to be addressed as follows:
THE SENIOR ADMINISTRATIVE OFFICER, WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT, KARIGORI BHAVAN, 4TH FLOOR, PLOT NO. B/7, ACTION AREA -III, NEWTOWN, RAJARHAT, KOL- 700160.
- 4) The Envelope containing the Quotation shall also indicate the Name & Address of the bidder.

Mode of Payment:

Payment will be made within 30 working days of placement of the bill along with due certification of execution of the order.

Termination of the Contract:

The contract may be terminated without prejudice to any other remedy for breach of contract if the contractor fails to supply as per the timings set out or if he fails to perform any other obligation under the contract. The WBSCTVE&SD may without prejudice to other rights, may arrange for supply at the risk and cost of the supplier, in the above circumstances.

Key Date:

Last date of submission of the Quotation : 30.05.2017

The Council reserves the right to accept or reject any Quotation in part or full without assigning any reason and shall have no obligation to accept the lowest offer.

S. Mukhopadhyay
Senior Administrative Officer(TE)
West Bengal State Council of Technical & Vocational
Education And Skill Development.(TED)