



# WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

(Technical Education Division)

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

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Memo no.WBSCTVESD/TED/2016-2017/1142

Dated : February 21, 2017

## NOTIFICATION

**Subject:** Guideline for depositing in cash by the institutes – the sale proceeds of forms of JEXPO/VOCLET/CET-2017 (Offline as well as Online) – into Council's bank account.

The following guideline for deposit of sale proceeds – of JEXPO/VOCLET/CET-2017 (Offline as well as Online) must be adhered to.

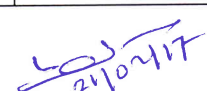
- Institutes, having no bank account, are to buy Demand Draft drawn on SBI favouring WBSCT&VE&SD (TED) payable at Kolkata of **Rs.45,000/- [rupees forty-five thousand only]** each day and deposit the DDs to the office of the **WBSCT&VE&SD (TED)**.
- Institutes, having bank accounts are to deposit in cash **Rs.45,000/- [rupees forty-five thousand only]** every bank-working day into the institutes' bank account and subsequently transfer the accumulated fund to the **Council's bank account** through **RTGS**. The details of the Council's bank account :

Name of the account : **WBSCTE Counselling A/C** | Bank : United Bank of India | Branch : New Market  
Account No.: **0107050312646** | IFS Code : **UTBIONEM123**

The submission of the details of the remission of fund to the Council either in the **DDs OR**, the **bank transfer through RTGS**, is mandatory – to be reported in the prescribed proforma given below. A soft-copy of the following proforma – in **MS-EXCEL/in a table in MS-WORD** file format – is also required to be sent to the e-mailid mentioned in the header.

Sl. No.	Sale of forms	No. of forms sold	No. of forms collected	DD / RTGS Amount in Rs.	DD / RTGS references
1	Sale of JEXPO-2017 – Offline forms			i) ii) iii)	i) ii) iii)
2	Sale of VOCLET-2017 – Offline forms			i) ii) iii)	i) ii) iii)
3	Sale of CET-2017 – Offline forms			i) ii) iii)	i) ii) iii)
4	Sale of JEXPO-2017 – Online forms			i) ii) iii)	i) ii) iii)
5	Sale of VOCLET-2017 – Online forms			i) ii) iii)	i) ii) iii)
6	Sale of CET-2017 – Online forms			i) ii) iii)	i) ii) iii)
	<b>TOTAL</b>				

Chief Administrative Officer  
W.B.S.C.T. & V.E. & S.D.

  
(Bidyut Bhattacharyya)  
Chief Administrative Officer,  
WBSCT&VE&SD